

# CLINTON SCHOOL DISTRICT #32

20397 East Mullan Road  
PO Box 250  
Clinton, MT 59825-0250

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## School Use Rules

1. No food or drinks are allowed in classrooms or hallways.
2. Chaperones are responsible for letting kids in and out of the building.
3. Do not show up before your scheduled time or you will not be let in.
4. You must be out of the school by your scheduled time. If you go over without permission, you will be charged time and a half.
5. Use of any school supplies must be approved.
6. Classroom use must be approved by the teacher and the custodian.
7. Classrooms must be left exactly as they are found- clean and organized. You will be charged hourly if we need to reclean the rooms.
8. Kids may not be in the hallways without a chaperone.
9. Kids may not go to lockers or other classrooms without permission from the custodian.
10. No running or yelling in the halls.
11. Kids are not allowed in the teachers' lounge or offices.
12. Please make phone calls for rides 15 minutes before leaving or you may have to wait outside.

After school use forms must be turned in the first week of every month, for the use of the gym for the following month. Scheduling will be done on that Friday of every month. Gym use will be once a week per organization. Unless approved. Please list the night you prefer and an alternate night. Gym use hours are Monday thru Thursday 6:00pm to 8:30pm.

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**Clinton School – Facility Usage Application**

Name of Organization \_\_\_\_\_

Sponsors of Organization (Chaperones) \_\_\_\_\_

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Dates of Use \_\_\_\_\_

Hours of Use \_\_\_\_\_

Purpose of Use \_\_\_\_\_

Facilities to be Used \_\_\_\_\_ (Approved/Denied)  
(dishes, PA system, projector, balls, etc.)

The organization named above agrees to use the facilities and equipment of the Clinton School District specified above at the time and for the purpose specified, and accepts full responsibility for the conduct of the people present and absolves the District from any liability as a result of the use of these facilities or any District equipment. The organization will be responsible for any and all damage to school property at the time of use and agrees to pay the custodian the current time and a half hourly fee.

\_\_\_\_\_  
Signature of Representative of Organization

The application must be approved by the administration and filed at the school with the custodian to avoid conflicts and to ensure the community the best service the school affords. Prepare two copies, so that the requesting party and the custodian each have a copy. The applicant should have the signature of the custodian before requesting the administration and the form must be returned to the custodian one week prior to use.

\_\_\_\_\_  
Approved/Denied by the Custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved/Denied by the Administration

\_\_\_\_\_  
Date

Requests to use the gym for a dance must be approved by the administration.