



**MONTANA  
TEACHERS' RETIREMENT SYSTEM**

1500 E 6TH AVE  
PO BOX 200139  
HELENA MT 59620-0139  
www.trs.mt.gov  
406-444-3134  
1-866-600-4045

*TRS Office Use Only*

**BENEFICIARY DESIGNATION  
FOR ACTIVE MEMBERS**

PLEASE TYPE OR PRINT LEGIBLY IN DARK INK.

**Please DO NOT complete this form if you are receiving a monthly benefit from the Montana Teachers' Retirement System (TRS).** Check the task(s) you are requesting.

- |                                      |  |  |
|--------------------------------------|--|--|
| <input type="checkbox"/> New Member  | <input type="checkbox"/> Change of Beneficiary | Mailing Address Change: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Name Change | <input type="checkbox"/> Rehired Retiree       |  |

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Suffix \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Maiden Name

\_\_\_\_-\_\_\_\_-\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Mailing Address – Including City, State & Zip+4 Code (If unknown, use 5-digit Zip Code)

\_\_\_\_\_  
Area Code and Telephone Number

\_\_\_\_\_  
Date of Birth

**BENEFICIARY DESIGNATION INSTRUCTIONS**

You may designate your estate or a trust as the beneficiary. However, a lump sum payment of the member's account balance is the only benefit available under these designations.

Primary Beneficiary: The primary beneficiary(ies) is the person(s) who will be eligible to receive a benefit on this account at the time of your death. The benefit available will be determined based on your years of creditable service with the Montana Teachers' Retirement System (TRS). If you wish to designate more than one primary and/or contingent beneficiary(ies), cross out the words "1st Contingent" and "2nd Contingent", etc., as applicable, then connect all beneficiaries with the word "and" (e.g. to name multiple "1st Contingent" beneficiaries, cross out "2nd Contingent", then write the word "and").

Contingent Beneficiary: Contingent beneficiary(ies) will be eligible to receive a benefit only in the event that all primary beneficiary(ies) precede you in death.

If your primary beneficiary(ies) does not survive you, the benefit payable will be paid to the 1st contingent beneficiary(ies). You may name as many contingent beneficiaries as you wish. If the person named as a contingent beneficiary has not survived you, a lump sum payment will be made payable to your estate.

If you would like to list your spouse as your primary beneficiary and your children to share equally if your spouse does not survive you, you should list all the children as 1st contingent beneficiaries with all their names connected with the word "and". In this way, each child will receive an equal portion of benefits payable on your account. If you list each child separately as 1st contingent beneficiary, 2nd contingent beneficiary, etc., the 1st contingent will be eligible to receive benefits payable on your account; the 2nd contingent would be paid only if the 1st contingent preceded you in death, and so on.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1992,  
ALTERNATIVE ACCESSIBLE FORMATS OF THIS DOCUMENT WILL BE PROVIDED UPON REQUEST

Member's Printed Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_

**DESIGNATION OF BENEFICIARY:** Please provide all requested information for each beneficiary. The complete legal name, social security number, date of birth, and relationship are required.

I hereby nominate and appoint the person(s), estate, or trust named below as the designated beneficiary(ies) of my TRS account. In the event of my death, I authorize and direct the Retirement Board to pay named beneficiary(ies) as designated. I understand the named beneficiary(ies) may be eligible to elect to receive a lump-sum refund of the accumulated account balance or a monthly retirement benefit as provided by §19-20-1001, MCA. If joint beneficiaries are named below to share equally and any should not survive me, I direct the Retirement Board to pay said amount in equal shares to the surviving joint beneficiaries and to pay the total amount to the surviving beneficiary should only one of the joint beneficiaries named survive me. I reserve the right to change my beneficiary(ies) at any time by filing, with the Retirement Board, written notice of such change on the form provided by the Retirement Board for that purpose. I understand that this designation of beneficiary(ies) will be canceled by the withdrawal of my account.

If additional space is needed for beneficiary designation, please contact the TRS and request the Beneficiary Designation – Attachment Form or visit our website at [www.trs.mt.gov](http://www.trs.mt.gov) to obtain the form.

**PLEASE TYPE OR PRINT LEGIBLY IN DARK INK.**

PRIMARY BENEFICIARY	1ST CONTINGENT BENEFICIARY	2ND CONTINGENT BENEFICIARY
Designated Beneficiary's Name _____	Designated Beneficiary's Name _____	Designated Beneficiary's Name _____
Social Security Number _____ M/F _____	Social Security Number _____ M/F _____	Social Security Number _____ M/F _____
Relationship to Member _____ Date of Birth _____	Relationship to Member _____ Date of Birth _____	Relationship to Member _____ Date of Birth _____
Mailing Address _____	Mailing Address _____	Mailing Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Area Code & Phone Number _____	Area Code & Phone Number _____	Area Code & Phone Number _____

3RD CONTINGENT BENEFICIARY	4TH CONTINGENT BENEFICIARY	5TH CONTINGENT BENEFICIARY
Designated Beneficiary's Name _____	Designated Beneficiary's Name _____	Designated Beneficiary's Name _____
Social Security Number _____ M/F _____	Social Security Number _____ M/F _____	Social Security Number _____ M/F _____
Relationship to Member _____ Date of Birth _____	Relationship to Member _____ Date of Birth _____	Relationship to Member _____ Date of Birth _____
Mailing Address _____	Mailing Address _____	Mailing Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Area Code & Phone Number _____	Area Code & Phone Number _____	Area Code & Phone Number _____

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO BE COMPLETED BY A NOTARY PUBLIC:** Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_; by name of person appearing before the Notary Public.

**(SEAL)**

Signature of Notary Public \_\_\_\_\_

Typed, Stamped or Printed Name of Notary Public for the State of: \_\_\_\_\_  
 Residing at: \_\_\_\_\_  
 My commission expires: \_\_\_\_\_